

Amaar Real Estate Group, the real estate investment arm of Palestine Investment fund (PIF) and the leading real estate investment company in Palestine is soliciting a qualified candidate to fill the position of :

PROJECT MANAGER

Tarqomia Industrial Park (TIP)

Responsibilities :

- Prepare and manage the project scope, milestones, timeline, resources and budget to ensure that all aspects of the project are delivered on-time, within scope and to budget. This includes setting deadlines, managing internal resources, assigning responsibilities and monitoring and summarizing progress of the project.
- Create and maintain comprehensive project documentation to include progress reports and presentations to management/stakeholders.
- Co-ordinate with authorities, project consultants to ensure successful implementation of the project in accordance to project plan.
- Establish strong linkages and alliances with government agencies, business partners, investors and donor agencies;
- Establish and implement strategies to market and promote the project to potential investors and partners;
- Identify potential related issues or contractual disputes, review and effect appropriate solutions with the project consultants.
- Attend project meetings and periodic inspections of the physical progress to ensure quality objectives are met.

Requirements:

- Master's degree in Engineering, Construction Management, Business Administration, Economics or any related field.
- Proven related experience as project administrator with a minimum of 7 years.
- Possess excellent leadership, communication, and organizational skills.
- Ability to organize, plan and manage multiple activities to accomplish desired results.
- Ability to communicate fluently and write strong reports in English and Arabic.
- Computer skills: proficiency using Word, Excel, Outlook and Microsoft Project.

How to Apply:

Qualified candidates are invited to submit their resumes to hr@amaar.ps with subject name "Project Manager", no later than December 02, 2017

We thank all applicants for their interest, but regret that only short-listed candidates will be contacted.